



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Darryl Cordrey – *Board Chair*
Joe Rozzi – *Trustee*
Mark Sousa – *Trustee*
Kurt Weber- *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520
Fax: (513) 683-4325

Township Administrator
Brent Centers
(513) 239-2372

Assistant Fiscal Officer
Ellen Horman
(513) 239-2377

Human Resources
Kellie Krieger
(513) 239-2384

**Economic Development
and Zoning**
Alex Kraemer
(513) 683-8520

**Community Development
Coordinator**
Nicole Earley
(513) 683-5320

Public Works
Kenny Hickey – Director
Phone: (513) 683-5360

Police Department
Scott Hughes – Police Chief
(513) 683-0538

Fire and Emergency Services
Brian Reese – Fire Chief

7684 South State Route 48
Maineville, Ohio 45039
(513) 683-1622
(513) 899-1967

TRUSTEE MEETING AGENDA 11/18/2020

6:30 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the November 4, 2020 Township Trustee Meeting
- Bills before the Board

Public Comments

Human Resources

- Roster Update

New Business

- **Motion:** To approve the CARES Act project and program list with estimated associated costs
- **Resolution20-1118:** Increase of Appropriations (CARES Act funding)
- **Resolution 20-1118A:** Increase of Appropriations (General, Police District, Fire & EMS Special Levy, and EMS Billing Funds)
- **Resolution 20-1118B:** Increase of Appropriations (Drug Law Enforcement)
- **Resolution 20-1118C:** Accepting Public Streets for Maintenance in Hopewell Valley Subdivision

Fiscal Officer's Report

- Fiscal Report and Cashflow Analysis

Administrator's Report

Trustee Comments

Executive Session

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. *Speakers must state their name and full address for the record.*
2. *The Board Chair will recognize each speaker, and only one person may speak at a time.*
3. *Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.*
4. *Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)*

Hamilton Township Trustees Meeting

November 4, 2020

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30 pm. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the October 21, 2020 Trustee Meeting.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve Payroll for pay cycle October 4, 2020 – October 17, 2020, Electronic Fund Transfer Direct Deposit Vouchers 1194253477 – 1194253480 and 119425362 – 1194253735.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the withholding payments for payment cycle October 4, 2020 – October 17, 2020, checks numbered 32675003 – 32675006 and 32675036 - 32675057.

Roll call as follows:

Mark Sousa	Yes
Darryl Cordrey	Yes
Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve Payroll for pay cycle October 18, 2020 – October 31, 2020, Electronic Fund Transfer Direct Deposit Vouchers 1195056041 – 1195056112.

Roll call as follows:

Darryl Cordrey	Yes
Mark Sousa	Yes
Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the withholding payments for payment cycle October 18, 2020 – October 31, 2020, checks numbered 32720164 – 32720185.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle October 26, 2020 – October 30, 2020, checks numbered 82083 – 82094 void 82049.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle November 2, 2020 – November 6, 2020, checks numbered 82095 – 82111 and 82116 – 82134, void 82053, 82112, 82113, 82114 and 82115.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 6:34 pm.

Many residents returned and spoke in frustration and concern about the Agricultural Exemption for a property located on Schlottman Road.

Township staff and Trustees addressed those comments and concerns stating that unfortunately as a Township, we do not have any legal basis to control what takes place on any property that is agriculturally zoned. It was encouraged for the residents that had concerns, to reach out to their State Representatives to find answers and solutions.

Mr. Cordrey closed the floor to public comments at 6:58 pm.

New Business

-Motion: Enter into contract with Turning Leaf subdivision for snow and ice removal services.

The Turning Leaf subdivision is required to perform snow and ice removal services and has requested to contract with Hamilton Township to provide those services. Turning Leaf will pay Hamilton Township \$150 per hour with a minimum of 1 hour per call-out.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the above mentioned snow and ice removal contract.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

-Resolution 20-1104: Accepting public streets for maintenance in Willow Pond subdivision
A Resolution accepting public streets for maintenance and setting speed limits on Willow Pond Boulevard Dedication, Hamilton Township, dispensing with the second reading and declaring an emergency.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-1104.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

-Resolution 20-1104A: Declaring nuisance properties and authorizing the removal of junk cars, refuse, and debris, and high grass and weeds at:

- 10425 Harrison Road, Loveland, Ohio 45140
- 10513 Harrison Road, Loveland, Ohio 45140
- 7671 Morrow-Cozaddale Road, Morrow, Ohio 45152
- 844 Hatt-Swank Road, Loveland, Ohio 45140
- 3206 Shamrock Drive, Morrow, Ohio 45152

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-1104A.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Work Session

-Fire Department Medical Personnel organizational structure

Chief Reese explained that he has been kicking around the idea for the last year or so and after talking with our Medical Director, he believes that this might be a way to supplement our Medics. Instead of hiring all Firefighter/Medics, we could hire a few medical personnel only

(part time physician, flight nurse, etc.) that would just staff the ambulance therefore, all fire certified personnel would be free to ride the truck for fires. The current downside is figuring the cost in for employees with retirement and such. We would hire Paramedics versus EMT's first.

Mr. Rozzi asked if this opens a wider pool of candidates?

Chief Reese stated that it does. People want to work Emergency Medicine without having a Fire Card.

Mr. Sousa asked if anyone around us does this?

Chief Reese explained that Wyoming and Sharonville both do.

Mr. Cordrey asked what direction he needed from the Board.

Chief Reese explained that he is just bringing it to their attention right now but it is technically a new position so it would have to come before the Board for approval when they are ready to make that move.

Mr. Sousa asked if this would ideally happen next calendar year to which Chief Reese responded with a yes.

-Community Center

Mr. Centers mentioned that the Board had budgeted \$20,000 for repairs. Due to the cost increases with Coronavirus, the cost to repair the foundation with a three year warranty came back at \$34,254. The soffit/gutter system came back at \$1,476. Those were more than budgeted so he wanted to bring this to the Board for a direction; we could wait in hopes that material prices will drop or we can re-appropriate and get started.

Mr. Rozzi asked if there was any indication that prices would drop? Mr. Centers responded no.

Mr. Cordrey asked if we could seek out additional bids to compare numbers.

Mr. Centers explained that it was discussed to do that but for the timeliness to get this started by the end of this year for the budget, we didn't think other bids would get us in.

Mr. Hickey explained that we have bid the gutter part of this, but that was last year and they were lower.

Mr. Rozzi mentioned that it is not a bad idea to get a few more bids for comparison but it's a matter of if they want this done by the end of this year or not.

Mr. Cordrey stated that he wants it done right and he wants to do right by the Taxpayers. He would like at least one other estimate but preferably two.

Mr. Centers reminded that if this rolls over to January then we will need to re-appropriate because this was not included in the 2021 budget.

Mr. Sousa agrees and believes that even if this were completed soon, we are not in the position to open it to the community with the current trend of Covid numbers. It is fiscally responsible to get another quote.

-CARES Act projects

Mr. Centers reviewed and explained a list of projects and their pricing after stating that Hamilton Township is receiving 1.2 million dollars in CARES Act funding. Everything on the list is to mitigate contact/shared spaces. We called around to other municipalities and it seems that the majority are dumping this money into Police and Fire salaries. We had a direction from this Board to reinvest into the community so \$300,000 was set aside for a Grant program for small businesses and non-profits in Hamilton Township and we are using the rest as it was intended, which is to make a list of projects that will allow our community to still be involved with our local government but in a safer/touchless manner. The money that we do not use will go back to Warren County and will then be given to other communities that have expressed the need for more funding.

For a full list of items and costs, copies will be available for review at the Hamilton Township Administration office.

Fiscal Officer's Report

Mr. Weber explained that we received our second draw in September. We received roughly 4.7 million that we which was lower than our first draw. Mr. Nolan, county Auditor, explained to Mr. Weber that he is not aware of any uptick with delinquencies in Hamilton Township but more or less, some folks pay all taxes up front which could be an explanation as to why our first draw was higher.

We are roughly 75% thru the year. We have received 12.2 million dollars which is 101 % of projected revenue. Year to date we have spent approximately 8.7 million dollars which equates to about 64 % of our projected expenditures. Our cash balance to date is a little over 14.7 million dollars (represents the CARES funding already received as well).

Administrator's Report

Mr. Centers thanked our Emergency Services for a safe Halloween.

Trustee Comments

Mr. Cordrey expressed the want for the Township to look into the safety of the roads on Schlottman that the residents had concerns over. We passed the road levy so we should see if there is anything we can do to help with that intersection.

Mr. Centers explained that other than regrading the entrance, we do replace guardrails out there but without moving the entire road and lining the two roads up, there isn't much for us to do.

Mr. Hickey explained that most of the work would be done through ODOT/ the State itself and the last time we asked about it, we were told that they did not have the funding.

All three Trustees mentioned some kind of additional safety measures.

Mr. Sousa asked what we can do to calm concerns about the safety, handling, storage of chemicals, etc.?

Chief Reese stated that they would have to follow the State Fire Code but that all falls under the State Fire Marshal. He was having Mr. Sanders, our Fire and Zoning Inspector, look into the details.

Continued discussion took place about agri-tourism with this property in question.

Mr. Centers and Mr. Kraemer explained that the property owners have sent out a letter with ideas and goals but at the end of the day they have not done anything wrong so we do not have anything to enforce at this time.

Mr. Sousa thanked the community for the support with the school levy. Halloween was a beautiful evening and it felt normal for once.

Mr. Rozzi commented on Halloween and that it was a beautiful night but they didn't have a lot of traffic in his neighborhood this year.

Mr. Weber commented on the Schlottman Road concerns and stated that on the county level, they have a hard time prohibiting trucks anywhere. Unfortunately a "No Trucks" sign cannot be posted if the bridge is suitable and the Schlottman Road Bridge is in great shape. There may be some low cost things that the State can do.

Mr. Centers stated that with all of the concerns from the residents, they have looked at all aspects so he needs a direction from the Board on what they would like us to do or look into.

Mr. Cordrey commented that he would like a “second look” and for it to be put into writing if we can do anything at all. He believes that we should do our due diligence for these resident’s.

Mr. Hickey stated that we could possibly see if we can reduce the speed limit but that will require a traffic study through the State. That is the last direction that we can really go. We cannot enforce a “No through trucks” without an ordinance unfortunately.

All three Board members believe that it is worth a discussion of some sort to work something out.

Mr. Cordrey thanked the community for the passage of the Little Miami School Levy. He also reminded the residents to be on the lookout for more information about our Tree Lighting Event.

Executive Session

In reference to O.R.C. 121.22 (G) (4)

- (G) (4): Reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter into Executive Session at 8:10 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to come out of Executive Session at 8:31 pm.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

New Business

Mr. Cordrey made a motion with a second from Mr. Rozzi to Enter into contract with the IAFF Local 4055 Firefighters Union

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 8:31 pm.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

DRAFT

LEGISLATIVE COVER MEMORANDUM

Introduction: November 18, 2020

Effective Date: Next available date

Agenda Item: **Resolution 20-1118**
A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP APPROPRIATIONS IN THE CORONAVIRUS RELIEF ACT (CARE'S ACT) FUND TO RECONCILE BUDGETS FOR CALENDAR YEAR 2020

Submitted By: Brent Centers

Scope / Description: This Resolution appropriates the entirety for the Coronavirus Relief Act funds including the interest gained into a General (other) line within the Coronavirus Relief Act (CARE's Act) Fund. Once appropriated, the Township will expend the funds as deemed in the project/program list. Once all expenses are made, the Board will appropriate the remainder of the funds into salaries, legal, and accounting fees by the end of the year.

Budget Impact: \$1,202,269.10.

Vote Required for Passage: **3 of 3** (required to take effect by November 20, 2020)

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 18, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Chair*
Joe Rozzi – Trustee
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-1118**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE CORONAVIRUS RELIEF ACT (CARE’S ACT) FUND TO
RECONCILE BUDGETS FOR CALENDAR YEAR 2020**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Coronavirus Relief Act (CARES’s Act) Fund Fund Line Item 2272, Other Expenses in the amount of \$1,202,269.10 for a total amount of \$1,202,269.10.

SECTION 2. The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount listed in Section 1 of this Resolution.

SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 18th day of November 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 18, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: November 18, 2020

Effective Date: Next available date

Agenda Item: **Resolution 20-1118A**
A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP APPROPRIATIONS IN THE TOWNSHIP GENERAL FUND, POLICE DISTRICT FUND, FIRE & EMS SPECIAL LEVY FUND, AND EMS BILLING FUND TO RECONCILE BUDGETS FOR CALENDAR YEAR 2020

Submitted By: Brent Centers

Scope / Description: This Resolution appropriates funds to reconcile expenses associated with new hires, promotions, and departures of employees throughout the calendar year of 2020.

Budget Impact: \$24,000

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 18, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Chair*
Joe Rozzi – Trustee
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-1118A**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE TOWNSHIP GENERAL FUND, POLICE DISTRICT
FUND, FIRE & EMS SPECIAL LEVY FUND, AND EMS BILLING FUND TO
RECONCILE BUDGETS FOR CALENDAR YEAR 2020**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the General Fund Line Item 1000-110-121-0000, Township Fiscal Officer in the amount of \$2,900.00 for a total amount of \$33,964.04.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the General Fund Line Item 1000-110-190-0000, Other-Salaries in the amount of \$1,900.00 for a total amount of \$143,800.00.
- SECTION 3.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Police District Fund Line Item 2081-210-211-0000, Ohio Public Employees Retirement System in the amount of \$18,000.00 for a total amount of \$311,756.34.
- SECTION 4.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Fire & EMS Special Levy Fund Line Item 2283-220-215-0000, Ohio Police and Fire Pension in the amount of \$5,000.00 for a total amount of \$395,766.350.
- SECTION 5.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the EMS Billing Fund Line Item 2284-230-215-

0000, Ohio Police and Fire Pension in the amount of \$1,200.00 for a total amount of \$20,755.50.

SECTION 6. The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount listed in Section 1-5 of this Resolution.

SECTION 7. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 18th day of November 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 18, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: November 18, 2020

Effective Date: Next available date

Agenda Item: **Resolution 20-1118B**
A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP APPROPRIATIONS IN THE DRUG LAW ENFORCEMENT FUND TO RECONCILE BUDGETS FOR CALENDAR YEAR 2020

Submitted By: Brent Centers

Scope / Description: This Resolution is a result of the Hamilton Township Police Department absorbing the Maineville Police Department. During this time, the HTPD conducted a property room audit and found seized money without proper disposition paperwork. In turn, the Township will appropriate this money and then dispose of the property in accordance with the law.

Budget Impact: \$1,394.37

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 18, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Chair*
Joe Rozzi – Trustee
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-1118B**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE DRUG LAW ENFORCEMENT FUND TO RECONCILE
BUDGETS FOR CALENDAR YEAR 2020**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Drug Law Enforcement Fund Line Item 2221-210-590-0011, Other Expenses in the amount of \$1,394.37 for a total amount of \$3,540.00.

SECTION 2. The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount listed in Section 1 of this Resolution.

SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 18th day of November 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 18, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: November 18, 2020

Effective Date: Next available date

Agenda Item: **Resolution 20-1118C**
A Resolution accepting public streets from maintenance and setting speed limits on Sections Four, in the Villages of Hopewell Valley Subdivision, Hamilton Township, dispensing with the second reading and declaring an emergency.

Submitted By: Kenny Hickey

Scope / Description: This will allow Hamilton Township to accept Section Four of the Villages of Hopewell Valley subdivision from Warren County as Hamilton Township streets and establish the Township speed limit of 25 mph.

This Resolution is declared an emergency measure necessary for the immediate preservation of the peace, health, safety, and welfare of Hamilton Township. The reason for the emergency is provide an immediate establishment of a safe speed.

Budget Impact: \$0

Vote Required for Passage: 3 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 18, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee
Joseph P. Rozzi – Trustee
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-1118C**

**A RESOLUTION ACCEPTING PUBLIC STREETS FOR MAINTENANCE AND
SETTING SPEED LIMITS ON SECTION FOUR, IN THE VILLAGES OF HOPEWELL
VALLEY SUBDIVISION, HAMILTON TOWNSHIP, DISPENSING WITH THE
SECOND READING AND DECLARING AN EMERGENCY**

WHEREAS, Warren County Commissioners have accepted the following streets in the Villages of Hopewell Valley subdivision and approved them for maintenance by Hamilton Township and Hamilton Township is accepting the same for maintenance Section Four (4) shown on the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** Hamilton Township accepts Section Four as shown on the attached Exhibit A of the Villages of Hopewell Valley subdivision for maintenance.
- SECTION 2.** The speed limit in Section Four (4) of the Villages of Hopewell Valley subdivision, Hamilton Township is hereby established at twenty-five (25) miles per hour.
- SECTION 3.** The Trustees of Hamilton Township, upon majority vote, do hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorize the adoption of this Resolution upon its first reading.
- SECTION 4.** This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of Hamilton Township. The reason for the emergency is to provide for an immediate establishment of a safe speed limit.
- SECTION 5.** This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 18th day of November 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 18, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*



November 4, 2020

Hamilton Township
Attn: Kenny Hickey
7780 South State Route 48
Hamilton Township, Ohio 45039

Re: The Villages of Hopewell Valley Section Four

Dear Hamilton Township,

Please be advised that the punch list items compiled by inspections for the above have been completed and inspected and found to be satisfactory per Warren County Engineer Regulations.

Your acceptance letter will allow this office to release bonds and turn the streets over for public maintenance.

Per Hamilton Township request our office will e-mail a copy of the Survey Certificate and As-Builts (if required) to your office upon receipt as required prior to issuance of your acceptance letter.

Upon your Subdivision Inspector's report of our final review being acceptable and you concur then please send a letter or e-mail that you are willing to accept the street for public maintenance. In the same token we ask that the township forward any objections to our office within 30-days from the date of this letter.

Sincerely,

Neil F. Tunison, P.E., P.S.
Warren County Engineer

Jason Fisher
Subdivision Inspection

Cc: Hopewell Valley Dev. LLC, Attn: Joe Farruggia (E-Mail only)
Hamilton Twp -- Brent Centers, Administrator (E-Mail only)
Soil & Water -- (E-Mail only)
File

WARREN COUNTY ENGINEER'S OFFICE

ADMINISTRATION and ENGINEERING
210 W Main St. Lebanon, OH 45036
Telephone (513) 695-3301 Fax (513) 695-7714

HIGHWAY MAINTENANCE, PERMITS, and INSPECTION
105 Markey Rd. Lebanon, OH 45036
Telephone (513) 695-3336 Fax (513) 695-3323



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Meets Functionality*

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August 21, 2017

Mr. Neil F. Tunison, P.E., P.S.
Warren County Engineer
105 Markey Road
Lebanon, Ohio

Re: The Villages of Hopewell Valley, Section Four

Dear Mr. Tunison,

This letter serves to notify you that all of the iron pins have been set as indicated on the record plat for The Villages of Hopewell Valley, Section Four

Should you have any questions, please call

Sincerely,

Brian R. Johnson, P.S.



6900 Tylersville Road Suite A
Mason, OH 45040
513-336-6600

110 South College Ave, Suite 101
Oxford, OH 45056
513-523-4270

1404 Race Street, Suite 204
Cincinnati, OH 45202
513-834-6151

209 Grandview Drive
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